

Myrtle Grove United Methodist Church, Board of Trustees, Project List

Priority	Project Title	Project Scope	Rationale	Estimated Cost
6 months	Bring in local roofing company to repair roofing areas above the kitchen and fellowship hall.	Let roofing company conduct tests or visual inspections of the shingle roof above the kitchen and another area above fellowship hall that are leaking.	Leaking roof causes damage to the ceiling that is unsightly and damages to insulation and surrounding structure.	This project was just completed last week for a cost of \$2220.
6 months	Replace all old polybutylene plumbing pipe & connectors with PEX water line & connectors throughout the Education Building.	Replace all old polybutylene plumbing pipe & connectors found on both floors of the Education Building. In some cases leave the old plumbing to save time, but in other areas it will be removed. Install new PEX in all cases.	The polybutylene connectors and pipe, represent a serious threat to the interior walls, flooring, furniture and ceiling panels, due to its likelihood to leak. We have suffered occasional leaks from this type plumbing in the recent past. A	Working on a cost estimate
6 months	Replace all old polybutylene plumbing pipe & connectors with PEX water line throughout the main church building, i.e. office & entrance, library area, kitchen, fellowship hall & the Sunday school wing.	Replace all old polybutylene plumbing pipe & connectors found throughout the main building. In some cases leave the old plumbing to save time, but in other areas it will be removed. Install new PEX in all cases.	The polybutylene connectors and pipe, represent a serious threat to the interior walls, flooring, furniture and ceiling panels, due to its likelihood to leak. We have suffered occasional leaks from this type plumbing in the recent past. A	Working on a cost estimate
6 months	Both round windows on the front of the sanctuary, are leaking, need the trim repaired, caulked and painted.	Survey both windows for the full extent of work needed. South window trim has slipped & is leaking.	Both windows face 57th Ave. & help represent MGUMC. They need to be taken care of. This is a must take care of soon. Water leaking into the window also can seep into the wall cavity, causing wood rot and carpenter ants.	Estimated \$100, but total cost depends on the condition of the trim
6 months	Repair or replace 2 window sills inside the sanctuary. They are showing evidence of a water leak from above the window.	Find the source of the water leak first. Take a deep look at the wooden window sill. Make a determination whether to remove and replace or repair the wooden window sill. Then sand, caulk, prime & paint using a high-	Two window sills are deteriorating due to a water leak. Starting to look bad & the damage will only get worse. A DIY project.	\$200.00

Myrtle Grove United Methodist Church, Board of Trustees, Project List

Priority	Project Title	Project Scope	Rationale	Estimated Cost
6 months	Bring in local air conditioning company to service all our AC/Gas Heat units.	Organize the servicing to take advantage of having units serviced that are closed to one another. Takes less time when they are close by. There are 16 5-ton units.	AC units need to be serviced annually to keep them working properly and efficiently thereby keeping our operating cost down. The gas heat side needs to be serviced annually to maintain efficient & safe operating conditions.	Cost is \$65/hour. Plan to have AC Tech in for at least 2 hours for the first time to see how that works.
6 months	Repair pot holes at north entrance off Lillian Highway that leads into the parking lot. Repair other pot holes found on the main parking lot and the south parking lot.	Clean out each hole and use cold asphalt repair material, packed into the hole up to and just over the top of the hole. Pack it in layers.	This entrance belongs to the church and its poor condition reflects on us. Also, the longer we let it go the worse the holes become, therefore harder to repair and more expensive.	Blacktop patch \$10.60 a bag; may need 10 or more bags = \$200 estimate
6 months	Paint breezeway ceiling	Pressure wash, prime & paint the breezeway ceiling with high-gloss white paint. Amy Lee has volunteered to paint this area after it has been pressured washed & it's a bit cooler.	A number of plywood panels are not painted and where there is paint it is dull and dirty. Proper cleaning & painting will help keep this wood from deteriorating. As is this is not a good representation of our Church. Also a serious maintenance issue.	Approximately \$400 for materials.
6 months	Paint gable end located above breezeway	Pressure wash, caulk, prime & paint the gable end using a high gloss white paint.	This gable has never been painted since it was replaced a number of years ago. To continue to leave as is will allow the material to deteriorate. A serious maintenance issue. A DIY project.	Approximately \$100 for materials.
6 months	Repaint parking spots on south parking lot	Determine how parking spots are to be located & their width. Lay the spots out & paint them. Best to do this after the parking lot is resurfaced.	The parking spot lines are very dim and difficult to see making it difficult to park correctly. A DIY project.	\$100.00 estimated

Myrtle Grove United Methodist Church, Board of Trustees, Project List

Priority	Project Title	Project Scope	Rationale	Estimated Cost
6 months	Buildings & Grounds Team storage shed metal roof replacement & more	Replace the metal roof, rotting structural wood, add more roof supporting wood, replace damaged floor plywood panels and other work as needed.	Current metal roof is leaking from 3 spots caused by falling tree limbs with multiple rotting structure parts. Cheaper to do this work than replace the shed.	Approximate \$900 for materials.
6 months	Remove worn outdoor carpet at both ends of Education Building entrances & other side entrances. Paint with grit using concrete paint.	Remove worn outdoor carpet at both ends of Ed. Bldg. & other entrances where existing carpet is worn out. Paint with grit using concrete paint.	Old carpet looks bad and presents an unappealing look to the church.	Approximately \$350
6 months	Remove & replace stained 12" x 12" ceiling tiles located in certain classrooms within the Sunday School wing.	Conduct a survey of each classroom to ascertain the full scope of this work. Remove tiles that are stained, broken, or otherwise unfit to remain on the ceiling.	Stained or broken ceiling tiles present an unappealing look to the church and our Sunday School programs.	Little to no cost since we have ceiling tiles on hand. Just need to find the time and help.
6 months	Some Office area & Sunday School wing doors need a metal vent installed to help facilitate proper return-air for the air conditioning when the door is closed.	Survey all office & classrooms to find those rooms with no door vent.	When office or classroom doors are closed, return-air ventilation is slowed down.	Working on a cost estimate and a list of rooms needing this work.
6 months	Replace lighting controls for outside lighting.	Remove & replace lighting controls located in utility room adjacent to choir loft.	Old unit is no longer functioning and certain outside lights will no longer light up.	Working on a cost estimate.
6 months	Fellowship Hall soda machine is currently on the same breaker as a number of outlets.	Run a separate line of BX cable from the junction box located in the ceiling near the soda machine to the breaker panel in the utility room adjacent to the UMW room.	The breaker controlling power to the soda machine will trip occasionally when another appliance is plugged into that line. Materials are on hand to take care of this issue. Hire an electrical company to do this work.	Approximately \$300 if an electrical company does the work.

Myrtle Grove United Methodist Church, Board of Trustees, Project List

Priority	Project Title	Project Scope	Rationale	Estimated Cost
6 months	Request the county put in a cross walk directly across from the dirt parking lot off 57th Ave.	Request the county put in the cross walk and any signage. Work with the county to ensure it goes in where we need it.	Currently folks who park in the dirt parking lot have to survive the walk across 57th without a marked cross walk.	Should be no cost.
12 months	Repair, clean & paint church steeple	Repair steeple leaks, clean, re-fiberglass steeple, cover with special paint material. May have to remove steeple for heavy repairs or replacement.	The churches steeple is currently leaking from 1 or more spots. It's dirty & needs to be pressure washed, holes repaired, primed & painted.	Working on a cost estimate.
12 months	Church office/library entrance cover ceiling needs painting.	Pressure wash, caulk, prime & paint the ceiling and support poles with white gloss paint.	The main entrance to the office, library and fellowship hall. Seen by many. This area should be kept clean and painted.	\$200 for materials.
12 months	Buy/install wired video system to augment the churches security system.	Research, get Security Committee approval, buy and install a new wireless video camera system. Number of cameras to be determined.	Need Hi Def, cameras in sensitive areas especially, the nursery, office complex, the finance office, Fellowship Hall & various hallways. This project comes from the churches Security Team.	Working on identifying a system for our use and a cost estimate.
12 months	Church trim: Repair or replace, pressure wash, prime & paint specific areas; cover with coil stock or add vinyl siding or soffet on other areas.	Repair church trim, pressure wash, prime & cover with coil stock, if possible. If coil stock cannot be applied, apply high-grade high-gloss exterior paint to surfaces. Cover gable ends & soffets with vinyl.	Church trim around the church is looking dingy, with some rotted or missing wood. Vinyl siding and coil stock improve the appearance and are mostly maintenance free. Bad appearance to us and the community. Doesn't represent the church well. DIY Project will take a month or more.	\$1700 for rental of a 30 ft lift for a month; \$3000 estimate for paint & materials. Total about \$6400 for 2 months work.

Myrtle Grove United Methodist Church, Board of Trustees, Project List

Priority	Project Title	Project Scope	Rationale	Estimated Cost
12 months	Doors throughout the Sunday School wing and other areas need to be cleaned, sanded, primed & painted.	Survey all classrooms and other spaces to find those rooms with a door that needs painting. Clean, sand, prime & paint each door with white semi-gloss.	Doors that appear to be dirty and in need of painting, give the new visitor to our church, the wrong impression. Paint is on hand.	Working on a cost estimate and a list of rooms needing this work.
12 months	Replace baseboard trim & certain door trim with new larger trim throughout the office area, entrance hall & fellowship hall.	Remove old baseboard and door trim, install new larger profile door & baseboard & paint it.	Old trim is out of date, dingy, dented & too small a profile for a tall ceiling room. Replace when tile is replaced. A DIY project.	Working on a cost estimate.
12 months plus	Repair or replace the education building roof.	Currently working on a DIY repair on this roof which is leaking at two small spots. Roof age is about 28 years. Method: Rack back gravel from all sides a prescribed amount. Remove old covering from parapet walls. Pressure wash roof surface. Cover roof to parapet walls with special tape, Cover tar surface & tape with 2 coats binder/primer than cover primer with 2 coats top coat. Plan to use Ames Research roof coating.	Roof is 28 years old with an expected life of 20 years for a tar & gravel roof. The whole perimeter is worn from UV and rain, etc. Leaks are where parapet walls join the roof. Leaks are damaging the metal structure that the tar & gravel roof is adhered to & supports it. Water also entering the building envelope damaging ceiling tiles and other material.	Working on getting bids for the repair of this roof by contractors. However, to do the work ourselves will cost approximately \$5000 for materials.
12 months plus	Treat the main building for termites. The Education Building has already been treated for termites.	holes, then apply termite chemicals around the Office complex, choir room, fellowship hall Sunday school wing and Sanctuary.	Termites can reduce the hidden wood structure to nothing in a short time, potentially costing us thousands in major repairs.	\$3,400.00
12 months plus	Raise height of drive-thru slab, add gutters and drainage controls	Raise the height of the concrete slab drive-thru, add gutters and drainage controls.	This area floods when heavy rains occur, thus making it difficult for church members, especially those with handicaps, to leave their vehicle and enter the church.	\$1500 slab; Approx. \$650 gutters \$400 drainage & misc materials. \$2550 total

Myrtle Grove United Methodist Church, Board of Trustees, Project List

Priority	Project Title	Project Scope	Rationale	Estimated Cost
12 months plus	Repave south parking lot area.	Get at least one bid.	This parking lot is very rough with several holes, cracks & crumbling surface.	Get bids from local companies.
12 months plus	Repave road behind the SS Wing building	Get at least one bid.	This parking lot is very rough with several holes, cracks & crumbling surface.	Get bids from local companies.
12 months plus	Paint the interior of the Sanctuary.	Paint all walls of the Sanctuary in a different color than what's on there now. A bit brighter color. Clean, caulk & paint all trim.	The paint on the Sanctuary walls and window & door trim are over 16 years old and starting to show their age. Caulk is also failing. This space truly represents our church and is in need of updating.	Working on a cost estimate.
12 months plus	Replace the old wooden frame windows around Pastor Riley's office & restroom & Amy Lee's office, next door.	Upgrade the old wooden frame windows around Pastor Riley's office & restroom & Amy Lee's office, next door with new vinyl window inserts. While the wood appears bad, it needs cleaning, sanding and paint.	Old wooden frame windows need new vinyl inserts. Hire a local company to do the window insert install. These just look bad.	Working on getting a cost for the windows and associate materials. Getting bids.
12 months plus	Replace old aluminum windows around the choir room, finance office, fellowship hall, Sunday School wing.	Remove & replace the old aluminum frame windows around the choir room, finance office, fellowship hall, Sunday School wing. Due to the size of this project, it would need to be done in phases.	Old contractor grade aluminum frame windows are corroding & many cannot be opened. These windows have far exceeded their lifetime. We would buy the new windows and then see if we can muster enough people to do the installs ourselves. If that isn't feasible, then hire a local company.	Working on getting a cost for the windows and associate materials. Get bids

Myrtle Grove United Methodist Church, Board of Trustees, Project List

Priority	Project Title	Project Scope	Rationale	Estimated Cost
12 months plus	Replace old aluminum windows around the 1st & 2nd floor of the Education building	Remove & replace the old aluminum sash windows located on the Education building, 1st & 2nd floor.	Old contractor grade aluminum frame windows are 28 years old and are corroding and many cannot be opened. These windows have far exceeded their lifetime. We would buy the new windows and then see if we can muster enough people to do the installs ourselves. If that isn't feasible, then hire a local company.	Working on getting a cost for the windows and associated materials. Get bids
12 months plus	Replace worn carpet in classrooms and other spaces when needed.	Determine which spaces need new carpet. If a classroom encourage the class to pay for the new carpet like Lifestyle class has done in the past.	Dirty, torn & worn carpet is a real negative to visitors and to people looking for a new church home.	made up of those spaces needing new carpet and the potential cost. Am
12 months plus	Add sound absorbing material to back of sanctuary.	Add sound absorbing material to rear of sanctuary in specific areas. Use it to keep sound from bouncing off rear wall and mudding the sound, especially in 2nd service. Sound absorbing panels will be covered in same material as is on the pews & then adhered to wall with fasteners.	Sound bounces off the rear wall especially where the wall comes into corners. This bounce muddies the sound & impacts music in the 2nd service. A DIY project.	All Pro Sound sells the acoustic panels online. \$1800.00 Recommend doing this in 2-3 phases.
Over 18 months	Replace old vinyl tile with ceramic tile in office area, entrance hall, fellowship hall.	Remove old vinyl tile with non-slip ceramic tile from the office area to fellowship hall.	Old vinyl tile is worn, scratched & dirty and in need of replacement. Ceramic tile will look better and last longer than vinyl and is easier to maintain. Current floor appearance does not represent our church.	Working on a cost estimate.

Myrtle Grove United Methodist Church, Board of Trustees, Project List

Priority	Project Title	Project Scope	Rationale	Estimated Cost
Over 18 months	Cover selected kitchen countertops with stainless steel.	Cover the countertops adjacent to the large 3-sink area, with stainless steel. Ask Bud Rogers to coordinate this project. All seams would need to be welded on site by a certified welder.	The kitchen countertops are showing their age and starting to leak when they join the backsplash. Stainless steel is far easier to keep clean and wears well and is lasting.	Working on a cost estimate.

Note: This list represents the majority of work needed around our church. It is prioritized in a manner that shows how soon the work can be completed. Of course, completion of this work is predicated on the availability of your funding. Your partnership with the Trustees and the Buildings & Grounds Team, is vital to this endeavor which will take us more than a year to complete. Therefore, we're requesting your support of this stewardship program for the term of these projects, just as you have supported our work in the past. Thank you. Chuck Boyd, Chairman, MGUMC Board of Trustees.